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DDA Memo, 4 Apr 77

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MEMORANDUM FOR: Assistant Director for Collection and Dissemination**SUBJECT:** Release of Training Manual to USIA**REFERENCE:** Memo from AD/CD to DTR, dtd 29 Mar 55, Subject, "Release of Training Manual to USIA"

1. In consideration of paragraph 2 of the reference this Office recommends against dissemination of TR-DI-O-1, Collection of Information for Intelligence Purposes, to USIA at this time for the following reasons:

- a. In its current edition the Manual contains reproductions of Air Force and Naval intelligence reports which are unauthorized for reproduction without prior permission of the Service concerned. Such permission has not yet been obtained from the Air Force and Navy Departments. The Office of Training intends to accomplish this with your assistance at the earliest practicable date.
- b. While this Office agrees in principle that the Manual is of general interest throughout the intelligence community and should be disseminated externally to the Agency, such action should await the formulation of a firm dissemination policy. Action to this end is now being taken in collaboration with representatives of OCD and with the Secretary of the Intelligence Advisory Committee.
- c. In discussions on this subject with Chief, Liaison Division, OCD, it was agreed that concurrence in the formulation of dissemination policy from Agency components and other IAC agencies is required prior to external dissemination of the Manual. With your assistance these should be accomplished prior to acceding to the USIA request.

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2. In view of the foregoing, it is recommended that USIA be advised that the Manual is not ready for external dissemination at this time but will probably be available to them in the near future.

SIGNED

MATTHEW BAIRD
Director of Training

OTR/PPS/JRS:mjz (15 April 1955)

REWRITTEN: OTR/PPS/LES:mjz

DISTRIBUTION:

Orig. & 1 - Addressee
1 - DTR ✓
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Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Director for Collection and
Dissemination

DATE: APR 12 1955

FROM : Director of Training

SUBJECT: Release of Training Manual to Other Agencies

REFERENCES: (a) TR-IM-O-1, "Collection of Information for Intelligence Purposes,"
November 1954
(b) Memorandum, E. J. Carroll, USIA, to [] LD/CD, 16 March 1955 25X1
(c) Memorandum, AD/CD to D/TR, Release of Training Manual to USIA,
29 March 1955

1. The Office of Training believes that the manual (reference a) would be useful to USIA and that it should be available to at least selected officers in that organization. But the Office of Training cannot at present give unqualified assent to the filling of the request (reference b).
2. In our opinion, this request must be considered in this context:
 - a. The case for release to USIA is similar to that for release to IAC agencies. Suggestions toward these ends have come to us from various quarters.
 - b. The manual is experimental; there are no clear precedents for publications of its scope and for the coordination of their contents.
 - c. The manual was prepared specifically for training uses in CIA; the possibility of requests for wider dissemination was foreseen, but action toward it has been deferred until we could appraise reception in CIA.
3. Major issues in this case appear to the Office of Training to be as follows:
 - a. Security. In our opinion, the manual reveals nothing that should be withheld from responsible officers in USIA and the IAC agencies. Furthermore, we believe that, if they know where to look and what to look for, any sensitive information or document revealed in this manual is already accessible to them.
 - b. Accuracy. The substantial time-lag involved in this project inevitably results in some obsolescence. Basic copy was completed in December 1953; latest revisions were made in June 1954; nominal date of publication is November 1954; actual delivery was on 21 February 1955. This hazard is greatest in relation to the armed services because almost all the material about them was taken from their earlier publications.
 - c. Propriety. Greatest deterrents to release are in this area. As the Foreword says, "Diligent effort has been made to insure the accuracy of the information and the tenability of the ideas conveyed, but there has

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been no attempt to determine from an Office or Agency head whether this is the information or these are the ideas he wishes to have conveyed." This situation presents different problems in different agencies:

- (1) Material about CIA was obtained and checked out principally at division level; these contacts are being maintained in the interest of keeping content up to date.
- (2) Material about State was obtained and checked similarly, but with officers who have since left State, including Mr. Carroll (reference b) and, especially, [] (now in OSI). 25X1
- (3) Material about the armed services was gathered almost entirely from their publications and has not been checked out by any of their officers. Most delicate aspect of the situation is that some of their information reports, obtained from the CIA Library, are reproduced without permission, which, according to notices on the forms, is required.

4. In respect to the various considerations outlined above, the Office of Training suggests:

- a. That, if it is within your province to do so, you as AD/CD pass upon the propriety of the release of a portion of CIA Reg. [] (reproduced on pages 52-53), of the several NSCID's (reproduced as noted in the index page 272), and of the OO report (reproduced in Appendix L). 25X1
- b. That the Air Force reports reproduced in Appendices K, M, N, and Q and probably the Navy report in Appendix O be removed from one copy of the manual. (No Army intelligence report is included.)
- c. That, if the releases noted in par. a. are approved, the copy expurgated according to par. b. be released to USIA for use by Mr. Carroll and others of comparable rank together with such background information as is provided in this memorandum.

5. Concerning the suggestions in par. 4., OTR offers the following:

- a. If you wish, we will prepare a copy as suggested in 4.b. and will substitute for each report removed a page briefly explaining the excision and summarizing the report.
- b. An extra copy of this memorandum is provided in case you wish to use it for background information as suggested in 4.c.
- c. We regard this as a stop-gap arrangement in the interest of inter-agency cooperation. To develop more comprehensive and generally satisfactory arrangements, the author of the manual has been consulting with [] Secretary of the IAC, and will follow your suggestion by conferring with [] Chief, Liaison Division, OCD. 25X1

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- d. If and when satisfactory arrangements for wider release have been effected, it is suggested that initial presentation of dissemination copies to each agency be accomplished in a conference, in which the author can explain to the appropriate officer or officers the nature and objectives of the manual and invite active cooperation in the interest of strengthening future editions of this and such future OTR publications as may involve similar problems.



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